

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 10 October 2018

**Minutes of the meeting of the Projects Sub (Policy and Resources) Committee
held at the Guildhall EC2 at 11.00 am**

Present

Members:

Deputy Keith Bottomley (Chairman)	Anne Fairweather
Deputy Jamie Ingham Clark	(Deputy Christopher Hayward
Chairman)	Andrew McMurtrie
Randall Anderson	James Tumbridge
Nicholas Bensted-Smith	

Officers:

Peter Lisley	- Assistant Town Clerk & Culture Mile Director
Alistair MacLellan	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Caroline Al-Beyerty	- Deputy Chamberlain
Adrian Moody	- Chamberlain's Department
Ola Obadara	- City Surveyor's Department
Iain Simmons	- Department of the Built Environment
Zahur Khan	- Department of the Built Environment
Leah Coburn	- Department of the Built Environment
Paul Murtagh	- Community & Children's Services Department
Gerald Mehrtens	- Community & Children's Services Department
Zoe Dhami	- Community & Children's Services Department
Mohamed Hussein	- Community & Children's Services Department
Colin BATTERY	- Director of Open Spaces
Patrick Hegarty	- Open Spaces Department
David Drane	- City of London Police
Martin O'Regan	- City of London Police
Sarah Williams	- City of London Police

1. APOLOGIES

Apologies were received from Marianne Fredericks, Deputy Catherine McGuinness and Philip Woodhouse.

The Chairman welcomed the new Transportation and Public Realm Director to his first meeting of the Projects Sub-Committee.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Andrew McMurtrie declared a non-pecuniary interest in Item 10 (St Olave's Churchyard, Hart Street, EC3) by virtue of being a churchwarden of St Olave's; and a non-pecuniary interest in Item 17 (Gateway 5 Issue – City of London

Primary Academy Islington) by virtue of being Trustee of the City of London Academies Trust.

Nick Bensted-Smith declared a non-pecuniary interest in Item 17 (Gateway 5 Issue – City of London Primary Academy Islington) by virtue of being a member of City of London Primary Academy Islington's Local Governing Body.

3. **MINUTES**

RESOLVED, that the public minutes and summary of the meeting held on 12 September 2018 be approved.

4. **ACTIONS**

Members considered a report of the Town Clerk regarding actions arising from previous meetings and the following points were made.

Holistic Dashboard of all City of London Projects

The Town Clerk noted that the dashboard had been dealt with in the Members' briefing that had preceded the Sub-Committee meeting that day and therefore this action could be closed.

Delegated Authority – Gateway 1/2/3/4 West Smithfield and Charterhouse Street (Thameslink) Bridges Remedial Works

The Chairman noted that the requested delegated authority had not been exercised and therefore had lapsed.

RESOLVED, that the report be received.

5. **GATEWAY APPROVAL PROCESS**

RESOLVED, that the Gateway Approval process be received.

6. **CORPORATE PROGRAMME OFFICE FORWARD PLAN**

Members considered the Corporate Programme Office Forward Plan and the following points were made.

- The Chairman noted that the updated project procedure would come the Sub-Committee at its November 2018 meeting, before being submitted to Policy and Resources Committee and the Court of Common Council for approval from December 2018.

RESOLVED, that the Corporate Programme Office Forward Plan be received.

7. **GATEWAY 2 - CITY MENTAL HEALTH CENTRE**

Members considered a Gateway 1/2 Project Proposal report of the Director of Community and Children's Services regarding the City Mental Health Centre and the following points were made.

- The Director of Community and Children's Services updated Members, as per paragraph 19 of the report, that she had now received confirmation that the size of the project meant that a competitive tender would be undertaken.

- In response to a comment from a Member, a fellow Member noted that the City of London Corporation had considered various models of mental health provision, including co-location with other services, and had concluded that the hybrid model outlined within this project report was the recommended way forward.

RESOLVED, that Gateway 1/2 Project Proposal for the City Mental Health Centre be approved for progression on the Regular route to Gateway 3/4 (Options Appraisal).

8. GATEWAY 5 - 52-54 LIME STREET S278 HIGHWAY IMPROVEMENTS (PHASE 1) / LEADENHALL STREET PEDESTRIAN CROSSING (PHASE 2)

Members considered a Gateway 5 (Authority to Start Work) report of the Director of the Built Environment regarding 52-54 Lime Street s278 Highway Improvements (Phase 1) and Leadenhall Street Pedestrian Crossing (Phase 2) and the following points were made.

- The Director of the Built Environment noted that Transport for London (TfL) had, since the report was written and circulated, been in touch to confirm required project funds of £458,000, which was less than anticipated and a firm cost.

RESOLVED, that Members

- Approve the use of the underspend and unallocated monies from the Phase 1 & 2 pre-evaluation funds for the purposes of implementing the crossing
- Approve the allocation of a sum of £371,160 from the LCFEIW payment of the Section 106 agreement for 52-54 Lime Street, to the Phase 2 works
- Note that any monies remaining of the LCFEIW payment be allocated towards the provision of local facilities and the environment in accordance with the agreement
- Approve the Phase 2 implementation budget setup, as set out in Table 3 of Appendix 2
- Approve Phase 2 design proposal and grant authority to start work.

9. GATEWAY 7 - SEETHING LANE GARDEN

Members considered a Gateway 7 Outcome report of the Director of Open Spaces regarding Seething Lane Garden and the following points were made.

- The Chairman noted that this project was a good example of successful stakeholder engagement and included a goodwill payment from the developer.
- In response to comments from Members, the Director of Open Spaces agreed that smoking and its resulting detritus was a common issue across the City Gardens that would have to be managed going forward in the case of Seething Lane.

RESOLVED, that the lessons learned be noted and the project be closed.

10. **GATEWAY 7 - ST OLAVE'S CHURCHYARD, HART STREET, EC3**

Members considered a Gateway 7 Outcome report of the Director of Open Spaces regarding St Olave's Churchyard, Hart Street, EC3.

RESOLVED, that the lessons learned be noted and the project closed.

11. **GATEWAY 7 - MAYOR'S VISION FOR CYCLING - QUIETWAYS**

Members considered a Gateway 7 Outcome report of the Director of the Built Environment regarding the Mayor's Vision for Cycling – Quietways and the following points were made.

- The Director of the Built Environment noted the key learning point from the project, namely the lesson that the more preparatory work done in advance of project works, the less likely expensive design changes were at a later stage of a project.

RESOLVED, that the lessons learned be noted and the project closed.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

Project Managers' Academy

In response to a question from a Member, the Chairman provided an update on the planned Project Management Academy at the City of London Corporation. He noted that the object of the academy was to improve the organisations project management capability, in light of a survey of project managers that had revealed 80% had no formal project management training. The academy would combine self-managed learning, short courses and immersive training, and it was intended to be externally accredited. Members could expect a paper at the Sub-Committee meeting in November 2018, with the academy going live in early 2019.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Swan Lane/Trig Pier

The Town Clerk was heard regarding a project concerning Swan Lane/Trig Pier. He noted that the project has been approved to progress on the Regular route but, following early options appraisal work, project costs were now below the £250,000 Regular project threshold and therefore officers wished to secure Member approval for the project to be moved to the Light route, which would move it within the relevant Chief Officer's remit for project approvals going forward.

RESOLVED, that Swan Lane/Trig Pier be moved to the Light project route.

Transfer of Projects to Capital Buildings Committee

The Chairman noted the recent movement of some projects from the remit of the Projects Sub-Committee to the Capital Buildings Committee, namely Smithfield Tunnel Lids, and the City of London Police Decant. In response to a

question from a Member, the Assistant Town Clerk agreed that there was potential for tunnel lids adjacent to Smithfield could likely be consolidated into the Museum of London project.

14. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

15. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 12 September 2018 be approved as a correct record.

16. **NON-PUBLIC ACTIONS**

Members considered a report of the Town Clerk regarding non-public actions arising from previous meetings.

17. **GATEWAY 5 ISSUE - CITY OF LONDON PRIMARY ACADEMY ISLINGTON**

Members considered a Gateway 5 Issue report of the City Surveyor regarding City of London Primary Academy Islington (COLPAI) Tender Award.

18. **GATEWAY 5 ISSUE - LORD MAYOR'S STATE COACH**

Members considered a Gateway 5 Issue report of the City Surveyor regarding the Lord Mayor's State Coach.

19. **GATEWAY 6 PROGRESS - ACTION AND KNOW FRAUD**

Members considered a Gateway 6 Progress report of the Commissioner of City of London Police regarding the Action and Know Fraud Centre – Contract Service Budget.

20. **CITY OF LONDON FREEMEN'S SCHOOL - SPORTS HALL ROOF CS413 /18 - REQUEST FOR DELEGATED AUTHORITY**

Members considered a Request for Delegated Authority report of the Headmaster of the City of London Freemen's School and the City Surveyor regarding the Sports Hall Roof.

21. **GATEWAY 1/2 - BARBICAN ESTATE CLEANERS WELFARE FACILITIES**

The Town Clerk noted that this report had been withdrawn.

22. **GATEWAY 2 - HOUSING MANAGEMENT SYSTEM UPGRADE**

Members considered a Gateway 2 Project Proposal report of the Director of Community and Children's Services regarding the Housing Management System Upgrade.

23. **OPEN SPACES DEPARTMENT - RED, AMBER AND GREEN PROJECTS UPDATE**

Members considered a Red, Amber, Green projects update report of the Director of Open Spaces.

24. TOWN CLERK'S DEPARTMENT - RED, AMBER AND GREEN PROJECTS UPDATE

Members considered a Red, Amber, Green projects update report of the Town Clerk.

25. TRANSPORTATION AND PUBLIC REALM - RED, AMBER AND GREEN PROJECTS UPDATE

Members considered a Red, Amber, Green projects update report of the Director of the Built Environment.

26. CITY OF LONDON POLICE PROGRAMME - RED, AMBER AND GREEN PROJECTS UPDATE

Members considered a Red, Amber, Green projects update report of the Commissioner of the City of London Police.

27. ACTION TAKEN BY THE TOWN CLERK UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES

Members considered a report of the Town Clerk regarding action taken under delegated authority or urgency procedure since the last meeting.

28. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

29. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting closed at 12.40 pm

Chairman

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